



VISION: We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.
MISSION: To provide effective operations of the city through collaboration of members, management and staff.

**CORPORATION OF HAMILTON
INFRASTRUCTURE COMMITTEE
PUBLIC SESSION**

Wednesday, March 13, 2019, 10:00 am
Mayor's Parlour, City Hall, Hamilton

Present: Councillor John Harvey, MBE, JP, Chairman
Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor George Scott
Councillor Nicholas Swan
Councillor Henry Ming
Councillor RoseAnn Edwards

Staff: City Engineer - Patrick Cooper
Event Project Manager - Jessica Astwood

In Attendance: Ms. Sarah Thompson

1. Confirmation of Notice

The Acting Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

2. Role of the Chairman

Councillor John Harvey confirmed his role as the Chairman.

3. Open Meeting

The Chairman opened the meeting at 10.00 am.

4. Motion to Move to Restricted Session

Proposed: Councillor G. Scott

Seconded: Councillor H. Ming

The meeting moved to Restricted Session at 10.02 am.

5. Meeting Resumed

The Public Session resumed at 10.43 am.

6. Apologies

The Acting Secretary confirmed that no apologies had been received.

7. Public Participation/Presentation

8. Correspondence

8.1 Memorandum from the Transport Control Department

Memorandum from the Transport Control Department re Non-GP Vehicles Parking and the Acting Secretary's letter of response dated 6 March 2019, were tabled. A response was awaited.

8.2 Letter from Mr. Mark D. Selley

Letter from Mr. Mark D. Selley (Memorial Plaque) dated 22 January 2019 and the Mayor's letter of response dated 6 March 2019, were tabled.

8.3 Letter from Mr. Charles Leon O'Brien Sr.

Letter from Mr. Charles Leon O'Brien Sr. CHA, Chairman of the Board, The Becan Collection, regarding Backatown Community Listing Sponsorship, dated 17 February 2019.

ACTION:

Invite Mr. Charles Leon O'Brien Sr. of the Becan Collection to make a presentation to the Infrastructure Committee, as it relates to its request for sponsorship towards the Backatown Community Listing website. **(Acting Secretary - City Engineer)**

9. Minutes of the Previous Infrastructure Committee Meeting dated 13 February 2019 (Public Session)

The City Engineer (Acting Secretary) did not attend the last meeting, the Acting Secretary should be clarified.

Page 1 of 7, Roll Call, Staff: first line: Tanya Iris, Acting Secretary", **should read:** "Tanya Iris, Treasurer (Acting Secretary)

Page 1 of 7, Roll Call, add: "Apologies: Patrick Cooper, City Engineer (Acting Secretary)

Page 2 of 7, Paragraph 6(i), first ACTION: "(Acting Secretary)", **should read:** "(Acting Secretary - Treasurer)"

Page 2 of 7, Paragraph 6(i), second ACTION: "(Acting Secretary)", **should read:** "(Acting Secretary - Treasurer)"

Page 3 of 7, Paragraph 6(ii), third ACTION: "(Acting Secretary)", **should read:** "(Acting Secretary - Treasurer)"

Page 6 of 7, Paragraph 12(iv), 3rd Sentence: "(Acting Secretary)", should read: "(Acting Secretary - Treasurer)"

Proposed: Councillor H. Ming

Seconded: Councillor R. Edwards

The Minutes were accepted as amended.

The Mayor asked the City Engineer whether he delegated any action items. The City Engineer said that he did delegate actions, as appropriate.

10. Matters Arising from the Previous Infrastructure Committee Meeting dated 13 February 2019 (Public Session)

10.1 Bermuda Police Service Presentation

Attend a Restricted presentation by the Bermuda Police Service hosted by the Residents Advisory Committee, held on 7 March 2019. Action item completed.

10.2 Pedestrian Controlled Lights - Heritage Worship Centre

Councillor Ming said that it was suggested at the Residents Advisory Committee that pedestrian controlled lights be installed at the current crosswalk outside the Heritage Worship Centre as sight lines were difficult. It was also suggested that traffic lights be installed at the junction of Union Street and Dundonald Street as a traffic calming measure. Councillor Ming thought this might be a duplication of effort.

The City Engineer said that the traffic light designer would probably not recommend that lights were needed for traffic management but for safety of pedestrians and that the volume of pedestrians may not warrant installation of lights. A belisha beacon at the crossing may be more suitable.

The City Engineer said that in 2020 the next 10-year traffic survey would be carried out around the City. Councillor Edwards noted that there seemed to be an increase of heavy traffic near Dellwood School. The City Engineer said that he did not receive accident statistics or notices of near misses from the police but would request the data. This information was critical to determine the problem areas for safety of pedestrians.

That the installation of Pedestrian Controlled Lights at the pedestrian crossing outside the Heritage Worship Centre building on Dundonald Street, as a traffic calming measure, be forwarded to the Infrastructure Committee from the Residents Advisory Committee. Action item completed.

ACTION:

Request City-wide traffic accident data from the COH's police contact, Chief Inspector Robert Cardwell, in order to carry out a full investigation of pedestrian safety and volumes of traffic, in particular the junction at Union Street and Dundonald Street, Heritage Worship Centre and Dellwood School. **(City Engineer)**

10.3 Traffic Lights at Union/Dundonald Streets

Item discussed under Section 10.2.

10.4 Container Truck Traffic at Laffan Street

Consideration of the container truck traffic in the area of Laffan Street, Canal Road and Woodlands Road, be forwarded to the Infrastructure Committee from the Residents Advisory Committee. Action item completed.

The Chairman also referred to the Agenda item under Any Other Business, regarding the current challenges that the motoring public faces when travelling either north or south on the stretch of road between Laffan Street and Pasta Basta on the continuation of Washington Street. In particular, when cars are parked on both sides of this road, cars travelling in opposite directions are not able to pass each other. He also mentioned Brae Lane.

The Chairman asked whether there were any plans to look at this area as a whole with a view to easing traffic congestion. The Acting Secretary/City Engineer said that there were preliminary concepts for the area. He described one of the concepts and discussion ensued. The Acting Secretary/City Engineer said that there did not seem to be a satisfactory plan and compromise would likely be required. The Mayor commented that the COH could purchase land to widen roads, if necessary. The Acting Secretary/City Engineer said that the best solution would be for Brae Road to be widened to allow traffic to enter and exit easily.

The Chairman suggested that a discussion could be held with the private residents and the neighbouring Catholic diocese. Ms. Thompson said that the primary problems concerned container trucks coming up Laffan Street to go on to Cedar Avenue. The Chairman said the container trucks could be re-routed away from the area. The Acting Secretary/City Engineer said that a Resolution by the Board would be required to prohibit container trucks from driving on Laffan Street.

The Mayor said that consultation should take place with the businesses which would be impacted by re-routing the container trucks. The Acting Secretary/City Engineer said that it may be time to designate one route for the container trucks, however, this would unbalance the current spread of traffic flow. He reminded the Committee that container trucks had already been prohibited from travelling along Front Street, Till's Hill, Victoria Street and Ewing Street, forcing them to use Court Street for the most part. He also commented that the reasons for container trucks to continue to be restricted from Till's Hill since the 1980s, did not apply any more.

The Acting Secretary/City Engineer said that the Department of Planning designated Court Street as a major transportation corridor and agreed that it was the best suited route for container trucks. He also hoped that completion of the new traffic light system on Dundonald Street and Cedar Avenue would begin to relieve the issues on the smaller roads.

The Chairman left the meeting at 11.15 am. Councillor H. Ming assumed the role of Chairman in his absence.

ACTION:

Circulate a memorandum to the Committee outlining the two (2) proposals for new road layouts, listing the pros and cons of each, as it related to easement of the traffic congestion in the roads surrounding Laffan Street. **(City Engineer)**

ACTION:

Draft an email to the Bermuda General Truckers Association, Butterfield & Vallis and other affected businesses, inviting them to present ideas regarding the problems and proposed solutions, as it relates to container trucks using the roads surrounding Laffan Street. **(City Engineer)**

10.5 Transport Control Department Request

Write a response to the Transport Control Department's letter declining its request as it related to hanging parking vouchers for Ministers without a GP car. Action item completed under Correspondence (Paragraph 8.1)

The Chairman joined the meeting at 11.20 am.

10.6 Government Ministries to meet with COH

Write a letter to invite Government Ministries to meet with the COH, on an annual or bi-annual basis, to discuss the various services provided to and by both bodies. Action item completed under Correspondence (Paragraph 8.1)

The Event Project Manager left the meeting at 11.22 am.

10.7 Rotation of Portraits

Rotation of the portraits of former Mayors would be implemented every six months. The first rotation would include Mr. Roy Selley. Action item completed.

10.8 Memorial to Mr. George Trott

Erect a memorial by the first week in May 2019 for Mr. George Trott, the carpenter who carved the chandeliers at City Hall. **(Acting Secretary/City Engineer)** Councillor Ming said that the Communications Manager had composed the wording for the memorial. Action item has not been completed.

ACTION:

Agree the wording with Mrs. Trott as it relates to the memorial for Mr. George Trott. **(Councillor R. Edwards)**

ACTION:

When the wording had been agreed, erect a memorial by the first week in May 2019 for Mr. George Trott, the carpenter who carved the chandeliers at City Hall. **(City Engineer)**

10.9 Request by Mr. Mark Selley

Write a letter to Mr. Mark Selley to inform him that a plaque was not considered appropriate but that the portrait of his grandfather would be on display at City Hall in due course, as an In Memoriam. Action item completed under Correspondence (8.2)

10.10 Diabetes Association - Blue Circle Walk

ACTION:

Respond to the Bermuda Diabetes Association's letter and arrange a meeting to discuss the implementation of the Blue Circle walk around the streets of Hamilton. **(Senior Engineer)** Action item has not been completed.

10.11 Register of Disabled Persons

ACTION:

Write a follow up letter to the Disability Advisory Council, Ministry of Health, requesting a register of disabled persons, as it relates to disabled parking permits. **(City Engineer)** Action item has not been completed.

10.12 Wheelie Bin Distribution

Distribute, by hand, information leaflets to the residents containing an explanation and application for wheelie bin distribution. The City Engineer said that distribution to one area per week had been carried out at a rate of between 25-40 bins. The project was approximately 75-80% complete. Individual residents and businesses are consulted regarding the size of the bins needed, assemble, label and deliver the bins. Action item completed.

10.13 Trash Trucks - Liquid

The City Engineer said the issue was highlighted with the Government trash truck contractor. The contractor advised that the COH had been cleaning the trucks too well. The grease on a rubber seal had been washed away allowing liquid to escape. Grease would be re-applied after each wash. Action item completed.

10.14 Invite the Police Commissioner to Present to the Residents Advisory Committee

Invite the Police Commissioner to meet with the Council, Residents Advisory Committee and Infrastructure Committee, as it relates to the strategy for policing in the City and ongoing issues, in the week commencing 25 February 2019. Action item completed under Paragraph 10.1.

10.15 Speed Bump on Princess Street

A speed bump is to be installed on Princess Street near the junction with Angle Street. The Senior Engineer said that the speed bump would be installed on Angle Street, and not Princess Street, very soon. Action item completed.

10.16 Fort Hamilton - Benches and Planting

Investigate why there were no benches at Fort Hamilton. Also, why there were no labels on the planting. The Acting Secretary said that there had been no benches, neither had the planting been labelled, for many years. Action item complete.

10.17 Transportation Route for BELCo Equipment

A Resolution to approve a route for the transportation of BELCo equipment was approved at the Corporation Board Meeting held on 6 February 2019 and approved by the Minister. The City Engineer said that he had informed BELCo of the Board's decision. BELCo had responded that the recommended route would not be practicable. The Infrastructure Committee would amend the Recommendation to include a new route with the support of a tree replacement programme. (Acting Secretary - City Engineer)

Proposed wording for an AMENDED RECOMMENDATION: That the Board approve and support the BELCo generators and associated equipment being transported via Queen Street, Church Street, Dismont Drive, right into Victoria Street, left into Washington Street, left onto Dundonald Street, right onto Washington Street lower, right onto Elliot Street and left onto Cedar Avenue. Uprooting one mahogany tree and the support of a green programme and other replacement provision to be decided.

The City Engineer had spoken with BELCo regarding the new proposed route which was under consideration which required one Mahogany tree to be removed. An alternative route was discussed; past Mount Saint Agnes School, turn onto Cedar Avenue at Elliott Street which required two Mahogany trees to be removed. The City Engineer had circulated a tree assessment by Brown & Co. The timber value of the trees was \$28,000 each. The amenity value of the tree outside the Cathedral was \$38,000 and the tree at Bahá'í Faith was \$196,000. These figures had been given to BELCo as the proposed cost of the green initiative.

The Chairman said that the route and terms needed to be agreed with BELCo and gave the City Engineer the authority to make a decision. A Recommendation would be presented at the next Board Meeting.

The Mayor left the meeting at 11.32 am.

10.18 Rainwater Property Damage

Rainwater flooding at two (2) properties on Dundonald Street, near Princess Street. The City Engineer said that he was familiar with the situation at these properties. He has had conversations with the owner on many occasions regarding this issue. The Mayor suggested forwarding the item to the next Infrastructure Meeting. The City Engineer said that some time ago, a new drainage system had been installed with repairs to pipework and a raised sidewalk to prevent water flooding into the property. The work would be sufficient for both the north and south side of the road. Regarding the wall, the City Engineer said that prior to the rainfall, the wall had not been a built structure and he was not sure how it could be pushed over with rainwater.

11. Resolutions Approved by the Minister

There were no Resolutions approved by the Minister.

12. Recommendations for Review

There were no Recommendations for review.

13. Status Updates

13.1 Events

The Event Project Manager said that the World Triathlon Series, Bermuda Heroes Weekend and the Bermuda Fashion Festival events were progressing. She was ensuring that the City receives the maximum kickback on the investment.

- (i) A full website redesign would be launched by May 2019.
- (ii) The first Drive-In Movie in April.
- (iii) VIVID art initiative - five (5) locations had been chosen:

- erect a triangular picture frame containing Bermuda art at Old Horse Stables at the Flag Pole.
- a mural on the west side wall of Great Things
- a mural by the Taxi Stand Church Street
- a mural at the entrance to Par-La-Ville Car Park
- a mural Court Street wall (to be built) next to Spinning Wheel

A submission had been received from a lady who was not Bermudian but was married to a Bermudian. Councillor Ming cautioned whether a non-Bermudian submission should be accepted. The Chairman said that it should.

13.2 Take Note: Project Charters 2019

13.2.1 Ewing Street Rock Cut Stabilisation

The City Engineer said that a meeting with residents had been held. The drawings would be revised to incorporate the changes which came out of the discussion. Preliminary pricing would be ascertained.

13.2.2 Car Park Barrier Systems

The City Engineer said that equipment had been ordered. Trenching had been carried out. Trenching at King Street car park had been done prior to resurfacing. The Chairman asked whether ample notice would be given before resurfacing. The City Engineer said that the asphalt contractor would give three (3) days notice of his availability to carry out the work. The Chairman said that perhaps notice of resurfacing should be published. The City Engineer said that it would be usual to publish in the newspapers as well as inform businesses in the area. The option to carry out the work at night would not be cost effective nor to any advantage as the surface could not be used immediately in the morning.

Ms. Thompson left the meeting at 11.45 am.

13.2.3 Albuoys Point Plan

The City Engineer said that the building permit application for the overall redevelopment of the area had been submitted yesterday (12 March 2019). An additional item to the plan concerned the concept of a seating/shading area in the form of a triangle. The architect, John Gardner, would be invited to present the plan at the next Infrastructure Committee meeting.

13.2.4 Fenchurch Refurbishment

The Fenchurch refurbishment was almost complete. Occupancy certificates would be available in a couple of weeks. The Staff Rental Policy would be reviewed. The Rent Commissioner and Assessors would reassess the property in order to determine fair market rental rates.

13.2.5 Pier-6 Fire Pump and Sprinkler System

This project had been changed and the cost would change substantially. The Fire Officers had advised that upstairs and downstairs would need to be treated the same. Ceiling space sprinklers would need to be installed upstairs which would require a change in the pump configuration in compliance with the Fire Safety Regulations.

13.2.6 Solar Panels

The Solar Panels at the Works Depot would be live in three (3) weeks time.

13.2.7 Installation of New Traffic Lights

This work was progressing.

13.2.8 Vehicle Replacements

Two (2) COH staff visited two (2) vehicle manufacturers in the UK to inspect and test drive with a view to purchasing two (2) vehicles. The manufacturers were Johnson Sweepers Ltd, Dorking, and Scarab Sweepers, Kent. The vehicles needs were a sweeper and small electric pick-up style truck for trash bin maintenance.

13.2.9 Stevedoring Licence

In accordance with Financial Instructions, an RFP for over \$50,000 would need to have the Minister's approval. A draft RFP for the stevedoring licence had been submitted to the Minister for consideration and a decision was awaited.

13.3 Cruise Ship Season 2019

The Revised stats for 2019 were circulated.

14. Any Other Business

14.1 Manhole Covers

Councillor Edwards raised the issue of a manhole cover outside of Pro-Tone Cleaning Services Limited, on Dundonald Street, which was sunken and holding rainwater. It had the potential to cause problems for passing traffic. The City Engineer said that the issue had been dealt with and advised a visit to the site at the next rainfall. The City Engineer said that there were approximately 4,500 manhole covers in the City.

14.2 Let's Talk Programme

Councillor Ming referred to the television interview by Mr. Gary Mareno, with the Mayor, Charles Gosling, and the Mayor of St. George. He congratulated the Mayor on a good interview.

The Major joined the meeting at 11.57 am.

The Chairman congratulated the Mayor on behalf of the Committee.

15. Motion to Move to Restricted Session

Proposed: Councillor G. Scott

Seconded: Councillor N. Swan